

## FINAL PLAN CHECKLIST III

The following checklist must be completed and included with the Final Plan submission which provides a standard for County plan review. Items which are checked “No” should include a written response explaining the reason for the deviation from requirements. Items which are checked “Yes” should include a reference sheet or page number where the information may be found.

**Upon the submittal’s digital delivery, the file will be reviewed for completeness. With satisfactory feedback from the participating review agents a request for complete hard copy submission will follow.**

Submission Date:			
Project Name:			
Project Location:			
Consultant:		Phone #:	Email:
Owner/Developer:		Phone #:	Email:
(County use) Sediment and Stormwater Management (SSM) Plan #:			

Yes	No	N/A	Standardized review features	Sheet/Page Reference
			<b>Final Plan Submittal Requirements</b>	
			Cover letter with point-by-point responses to the Site Development Plan review comments received.	
			This standardized Final Plan Checklist III. (Completed and included with this submittal).	
			Final Site Development Plan Set in a 24” x 36” sheet layout.	
			<ul style="list-style-type: none"> <li>• Certified Professional Engineer Stamp and Signature on all sheets</li> </ul>	
			<ul style="list-style-type: none"> <li>• Developer/Owner Certification Signed</li> </ul>	
			<ul style="list-style-type: none"> <li>• Digital Copy supplied on a thumb drive – Label: “SSM: XX-SS-XX”</li> </ul>	
			Final Stormwater Management Report	
			<ul style="list-style-type: none"> <li>• Certified Professional Engineer Stamp and Signature on cover page</li> </ul>	
			<ul style="list-style-type: none"> <li>• Electronic Copy included on thumb drive as described above</li> </ul>	
			Stormwater Management Facilities Only: Line-Item Engineer’s Cost (Required for Performance Bonding and SWM Fee calculation)	
			<ul style="list-style-type: none"> <li>• Include line item for Asbuilt Certification</li> </ul>	
			<ul style="list-style-type: none"> <li>• Include 10% contingency</li> </ul>	
			Developer/Owner has been in contact with Allegany County Attorney’s Office to initiate Performance Bond documentation process @ 301-777-5823	
			Developer/Owner has been in contact with Allegany County Attorney’s Office to initiate Operation and Maintenance Agreement documentation process @ 301-777-5823	
			Proof of MDE Waterway Construction Permit Authorization/Coordination	
			Proof of Maryland State Highway Administration Permit Release/Coordination	