



Date: February 9, 2012

Subject: New Residential Developments

To: All Surrounding Planning and Zoning County Offices:

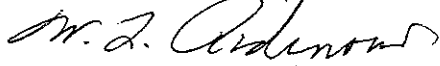
Allegany County Government  
Anne Arundel County Office of Planning and Zoning  
Baltimore City Planning Department  
Baltimore County Development Management  
Caroline County Department of Planning and Codes  
Carroll County Government Permits and Inspections  
Cecil County Office of Planning and Zoning  
Dorchester County Office of Planning and Zoning  
Frederick County Office of Planning and Zoning  
Garrett County Planning and Land Development  
Harford County Department of Planning and Zoning  
Howard County Department of Planning and Zoning  
Kent County Department of Planning, Housing and Zoning  
Queen Anne's Department of Land Use  
Somerset County Department of Planning and Zoning  
Talbot County Office of Planning and Zoning  
Washington County Department of Planning and Zoning  
Wicomico County Department of Planning and Zoning  
Worcester County Department of Emergency Services

Each year, new delivery addresses are added to our city, rural and contract routes which has a major impact on our delivery costs. To control costs, we need to ensure new residential deliveries are being made via centralized delivery. "The Postal Service no longer offers door delivery as a new delivery option in residential areas". We must adhere to the guidelines that govern establishment of new delivery. If your office is approached by a developer, inquiring about the type of mail delivery service, please refer them to their local Post Office for guidance. Planning and Zoning can not give approval for type of delivery service.

Mail service is an integral part of any community and must be given proper consideration during the planning stages. The Postal Service cannot honor agreements that have been made between Planning and Zoning and the developer. Residential developers need to identify where central delivery points will be located so the locations can be included in their

landscaping plans. When these decisions are made early, such information can be made available to the sales people who can inform prospective home buyers. It is almost impossible to begin the process too early to establish centralized delivery. We ask your assistance in passing this information to any developers of new residential developments.

Any questions and inquiries should be directed to the local Post Office.



William L. Ridenour  
District Manager

cc: Manager, Operations Program Support  
Manager Address Management  
Growth Management Coordinator, Baltimore District