

## MINUTES

August 4, 2021

### MEETING OF THE ALLEGANY COUNTY BOARD OF ELECTIONS 701 Kelly Road, Room 230, Cumberland, Maryland

**ATTENDEES:** John Stakem, President  
JoAnn Spiker, Member  
Timothy Donaldson, Member  
John Fetchero, Member  
Diane Loibel, Election Administrator  
Samantha Logsdon, Deputy Director

**ABSENT:** Armand Pannone, Board Attorney  
Debbie Johnson, Member

#### **DECLARATION OF QUORUM PRESENT**

Mr. Stakem called the meeting to order at 9:02 A.M., and stated that there was a quorum present.

#### **APPROVAL OF MINUTES**

Mr. Stakem called for alterations, corrections, and/or approval of the minutes. Mrs. Spiker made a motion to approve the July 7<sup>th</sup> minutes. Mr. Donaldson seconded the motion. The motion passed unanimously.

#### **ATTORNEY'S REPORT**

None

#### **CORRESPONDENCE**

None

#### **ADDITIONS**

None

#### **ADMINISTRATOR'S REPORT**

#### **OLD BUSINESS:**

##### **MAEO Conference**

A new tentative agenda was distributed to all members for the upcoming MAEO Conference. Members were reminded about providing two door prizes for the conference. Mr. Stakem indicated he would take care of the door prizes.

##### **Registrar Update**

Crystal Brown was selected as the new Registrar. Crystal previously served as a chief judge and has worked as a greeter and provisional ballot judge during early voting. Crystal's start date was August 2, 2021.

### **Candidate Filings**

Mr. James Elliott filed for State's Attorney on July 19, 2021.

### **Election Judge Responses**

As you are aware, we mailed out our election judge inquiries last month. We sent a total of 880 inquiries for the 2022 Gubernatorial Elections and we have received 226 responses to date.

### **City of Cumberland MOU**

A copy of the City of Cumberland MOU was provided to all members for their review. As you are aware, the City of Cumberland's Council Chamber serves as our backup election office during peak election periods in the event of an emergency. Contact information has been updated and this document will be included in our Disaster Recovery Plan. Mr. Donaldson made a motion to approve the MOU and Mr. Fetchero seconded the motion. The motion passed unanimously. Mrs. Loibel will send the MOU to the City of Cumberland for their approval.

### **NEW BUSINESS:**

#### **Oath of Office**

Board President, John Stakem administered the oath of office to our new employee, Crystal Brown.

#### **Office Directory**

An updated copy of the office directory has been placed in the blue board folders.

#### **Polling Place Agreement**

Mrs. Loibel presented a copy of the polling place agreement for the 2022 Gubernatorial Elections. Mrs. Loibel asked the board to review the document and let her know if they wanted to make any changes. This is the same document that was used in 2020. The board agreed that no changes were necessary.

#### **Computer Systems and Software Security Updates:**

Mrs. Loibel reports that office staff has successfully applied the Microsoft Security updates for the month of July on SBE workstations. We have also updated other third-party software applications to their latest versions on all workstations.

#### **Registration Statistics:**

Statistics as of July 31, 2021 were as follows: Total Active Registration 43,707, 12,403 Democrat, 22,556 Republican, 75 Green, 222 Libertarian, 35 Working Class, 21 Bread & Roses, 7,988 Unaffiliated, and 407 Others.

**Board Members Report:**

Mr. Stakem reported that he received an email from the President of Harford County Board of Elections regarding the LBE President's meeting at the Ropewalk in Ocean City. Mr. Stakem will not be attending. Republican board members disclosed that they went to a Republican Central Committee meeting per their request. The central committee members asked a question about the grant received during the 2020 election.

**Disclosure of Campaign Contributions:**

Mrs. Spiker reported that she donated \$50.00 to Citizens to Elect Mike McKay.

**Next Meeting:**

The next regular meeting will be held on September 1, 2021 at 9:00 A.M.

**Adjournment:**

Mr. Donaldson made a motion for adjournment. Mr. Fetchero seconded the motion. The motion passed unanimously. Mr. Stakem adjourned the meeting at 10:18A.M.