CALL TO ORDER
The February 12, 2019 meeting was called to order by Vice-Chairman Tim Dayton at 6:00 PM.

ROLL CALL OF MEMBERS:
The following members/alternates were in attendance:

Jim Pyles  Tim Dayton  Ken May  Jason Mowbray
Josh Burkett  Steve Corioni  Wayne Rounds  Donald Dunn

IN ATTENDANCE

Austin Christner  LaVale Fire/Ellerslie  Chris Cage  Cresaptown
Derek Crippen  Bedford Road  John Reginaldi  Bedford Road
Eddie Collins  Bedford Road  John Herath  Allegany 911
Bobby Ritchie  Good Will  Phil Via  Allegany DES
Dave Christner  Ellerslie  Roger Bennett  Oldtown
Wayne Rounds  Barton  Justin Hetrick  Frostburg Fire
Scott Yates  Shaft  Joseph Hoffman  Corriganville
Tom Hamilton  District 16  Robby May  Corriganville
John Clingerman  Orleans  Jim VanMeter  Frostburg Fire
Shannon Adams  Bowling Green  Emily Bladen  Frostburg Fire
Carder Miller  Mt. Savage  Brandon Butler  Administrator, Allegany County
Jon Miller  Midland  Grey Boyd  District 16
Steve Shipley  Allegany DES  Steve Shipley  Allegany 911
Bryan Miller

APPROVAL OF MINUTES
The minutes of the December meeting were approved as written by motion from Jason Mowbray, seconded by Jim Pyles. Motion passed.

MEMBERSHIP
Nothing to Report.

COMMUNICATIONS & ANNOUNCEMENTS  MEMBERSHIP
COMMITTEE REPORTS

EMS COMMITTEE
Nothing to Report.

FIRE SERVICES COMMITTEE
Wayne Rounds reported that the Committee met at Bowling Green and had election of Officers with the following results:

- Wayne Rounds  Chairman
- Shannon Adams  Vice-Chairman
- Tim Dayton  Member-at-Large
- Chris Cage  Alternate Member-at-Large

1. SAFETY COMMITTEE
Shannon Adams reported that a Safety Committee was formed and met recently. A packet was given to those in attendance outlining the committee members, mission statement, and several issues that are being looked at by the Committee.

2. EMERGENCY SERVICES
New Director Jim Pyles spoke on his prior work history before being accepting the position of Director of Emergency Services. He added that he fully intends to grow into the job and is dedicated to serving the citizens of Allegany County. He followed up stating that he will be standing on the front line with every member of Emergency Services in Allegany County. In conclusion, the motto he has used throughout his career will remain the same: “One Life, One Day – We are going to change Allegany County.”

3. EMS DIVISION
Roger Bennett reported that Chris Biggs is now acting Chief of the EMS Division. Currently, we have four county ambulances -- two units cover Frostburg and two cover the remaining areas. One unit is now out of service. We’re doing the best we can. Staffing is in transition and we’ve advertised for additional positions in the paper. We strongly depend on our part-time employees. If you have an interest in doing part-time work as an EMS provider, please apply. We are also still receiving requests to add additional county staff to the volunteer EMS stations. Roger encouraged all to realize that it’s not just a matter of growing the department – but it’s also a matter of funding -- and we must do it wisely.

All the ambulance companies have “Leave Behind” kits. We’ll be collecting them as the Health Department wants to redistribute those to locations where the kits can be
used more efficiently. If you haven’t already turned in the kits, Chris Biggs will be around to collect them.

4. COMMUNICATIONS/911 CENTER
   Bryan Miller reported that we need each company’s new data sheets and box cards. We’ve made a few changes on the data sheet form and it is posted on the website. If you have any problems filling out the forms, please call Bryan or any of the dispatch supervisors. We are also in the process of looking into replacing the CAD system and will hopefully be moving forward with the pager system.

5. EMERGENCY MANAGEMENT
   Narcan Grant Monies
   Steve Shipley reminded companies that we still have a large amount of money still available to reimburse companies for their Narcan purchases. Companies just need to get Steve a copy of their invoice in order to be reimbursed.

   Gear Grant
   There’s three departments who have not purchased their gear for the grant. Ten of the 13 who applied for the grant completed their requirements.

   Pagers
   We were able to get approximately 45 additional pagers to finish spending the grant money.

   Fire Apparatus Standards
   The new standards are on the website. If you have any questions on the new standards that were voted on at the Fire Services Committee meeting, you can review them at the site.

6. MEMA
   John Reginaldi reported that every year, Maryland Emergency Management Agency and the Maryland Emergency Management Association hold an annual conference in Ocean City. This year it will be held on May 28 – 31, 2019. Upcoming training includes a Planner’s Course to be held in April and is open to anyone who does any kind of planning. Numerous training opportunities are coming up and he has been emailing all of the details.

7. MIEMSS
   No Representative Present.

8. LEPC
   Steve Shipley reported that the LEPC Committee was scheduled to meet today, but the meeting was cancelled due to this morning’s weather.

OLD BUSINESS
1. **SB508 MONIES**
   Steve Shipley asked that any companies who have any questions about their SB508 monies, please let Steve know.

2. **APRIL ALLOCATIONS**
   Ken May reported that the April Allocations is fast approaching. Companies should receive their information before the end of this month. The O & E form is still on the website. Tim Dayton added that the Board meets again on the 9th of April and we’d like to release them April 1st.

   Wayne Rounds made the motion, seconded by Josh Burkett to release the monies on April 1st to the companies who have their paperwork turned in. Motion passed.

**NEW BUSINESS**

1. **EMS QUALITY ASSURANCE COMMITTEE**
   Roger Bennett reported that we have an EMS Quality Assurance committee, who are designated by the Commissioners for a certain length of time. We are asking for that committee members to apply again. There are paramedic and Information has been sent out to all EMS providers in the county that we are re-circulating requests for people to sit on the EMS Quality Assurance Committee. Some requests have been received.

2. **AMBULANCE STATUS REVIEW COMMITTEE**
   The EMS Quality Assurance Committee requested the Board look into creating a committee to determine whether George’s Creek and Ellerslie ambulance companies are stable and able to continue to provide service to their areas. Tim Dayton ask for volunteers from the Emergency Services Board to investigate these issues. Three Board members volunteered.

**ELECTIONS OF OFFICERS**
   The Board held its annual election of officers with the following results:

   Tim Dayton, Chairman
   Jim Pyles, Vice-Chairman
   Ken May, Secretary

   Motion was made by Josh Burkett, seconded by Steve Corioni, to approve the officer nominations. Motion passed.

**COMMENTS FROM BOARD MEMBERS**
   None.

**NEXT MEETING**
   The next meeting of the Allegany County Emergency Services Board will be held on April 9, 2019 at 6:00 P.M. at the Emergency Services Building on PPG Road.
ADJOURNMENT

The meeting was adjourned at 7:40 P.M. by Vice-Chairman, Tim Dayton.